



**In their policy-making capacity, the Town Council is authorized to perform the following functions:**

- Establish Millage rate for the Town of Brooks
- Direct and control all property located within the Town of Brooks
- Establish, alter, or abolish Town of Brooks roads and bridges
- Fill vacancies in Town of Brooks offices unless others are empowered to do so
- Examine, settle, and allow claims against the Town of Brooks
- Examine and audit the accounts of all officers having the care, management, keeping, collection, or disbursement of money belonging to the Town of Brooks
- Establish the costs of licenses
- Make local legislation as necessary for the protection and preservation of health, safety, welfare, and morals

### **What offices will be elected?**

The Mayor, Town Post 1, Town Post 2, and a special election for Town Post 5. All positions of the Mayor and Council are non-partisan positions.

### **How long is the term?**

The term for Mayor, Post 1, and Post 2 will end on December 31, 2029.

The term for Post 5 will end on December 31, 2027

### **When can I announce my candidacy for office?**

A candidate may announce at any time but must register with the Town Clerk's office ***before accepting any campaign contributions with a Declaration of Intent.*** Regular reports on campaign funds and expenditures will also be required.

## When & Where is the Qualifying Period?

Qualifying begins at 8:30 a.m. on Monday, August 18, 2025, and ends at 4:30 p.m. on Friday, August 22, 2025. – Qualifying will take place at the Fayette County Board of Elections office located at 175 Johnson Street, Fayetteville, GA

## What forms are due in addition to the qualifying affidavits?

- **DOI - Declaration of Intent to Accept Campaign Contributions** (must be filed before accepting any contributions), File with the Town Clerk
- **RC – Registration of a Campaign Committee** (if you will have a committee working for your campaign), submit to the Secretary of State if forming a Campaign Committee.
- **NOC - Notice of Candidacy and Affidavit** – This is the Qualifying Form due August 18<sup>th</sup> – August 22<sup>nd</sup> and filed at the Fayette County Board of Elections
- **CCDR– Campaign Contribution Disclosure Report**, File with the Town Clerk
  - *Affidavit of \$2,500 or less in total contributions eliminates filing requirement*
  - *If contributions/expenditures exceed \$2,500 but are less than \$5,000, the Candidate shall be required to file the 06/30 and 12/31 reports*
  - *If no affidavit has been filed, the Candidate shall file per the following schedule: 01/31, 04/30, 06/30, 09/30, 10/25, and 12/31 , or for special elections, 15 days prior to the election date and 12/31. Additional reports may be required if there is a run-off.*
- **PFDR – Personal Financial Disclosure Report** – due 15 days after the candidate's qualifying date. File with the Town Clerk.

For more information on filing requirements and forms, contact the Georgia Government Transparency and Campaign Finance Commission ([www.ethics.ga.gov](http://www.ethics.ga.gov)).

## What is the qualifying fee?

The qualifying fee for the Mayor is \$72.00, and for a Town Post, it is \$36.00. This is 3% of the annual salary for these seats and the minimum amount required by State law.

## What other qualifications do I have to meet?

A candidate must be at least 21 years old, registered, and eligible to vote in the election, and must be a Town of Brooks resident for at least twelve months before the election.

**If elected, what salary would I receive?**

The Mayor receives \$2,400, and Town Council members receive \$1,200 yearly in monthly installments.

**What is the voter registration deadline for the election?**

Monday, October 6, 2025, by 5 pm.

**What time do the polls open/close on Election Day?**

Polls are open from 7:00 a.m. until 7:00 p.m. on each Election Day. However, any voters in line before the polls close will be allowed to vote. The Fayette County Board of Elections conducts early and advanced voting in accordance with state law.

**Can I wear a campaign button into a polling location?**

No person may campaign, distribute literature of written or printed matter of any kind, wear campaign buttons, signs, pins, stickers, T-shirts, etc., circulate petitions, or perform similar activities within 150 feet of the building in which a polling place is located.

**Georgia Secretary of State**

[www.sos.state.ga.us](http://www.sos.state.ga.us) or 404-656-2871

**Georgia Government Transparency and Campaign Finance Commission**

[www.ethics.ga.gov](http://www.ethics.ga.gov) or 404-463-1980

**Fayette County Elections Office**

[www.fayettecountyga.gov/elections](http://www.fayettecountyga.gov/elections) or 770-305-5408